

**G. S. Science, Arts & Commerce College, Khamgaon – 444 303**

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on 21 April 2016.**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 21 April, 2016 at 11:30 pm in the meeting hall of the VSP Mandal.

Following members were present for the meeting:

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|-----------------------------|--------------------------------------|
| 1. Shri A. P. Jhunjhunwala, | Vice-President, VSP Mandal, Khamgaon |
| 2. Dr. S. S. Bobdey,        | Secretary, VSP Mandal, Khamgaon.     |
| 3. Dr. B. W. Sawarkar,      | Principal                            |
| 4. Dr. D. N. Vyas,          | Coordinator, IQAC                    |
| 5. Dr. V. R. Gawhale        | Member                               |
| 6. Prof. (Mrs.) P.A. Taori  | Member                               |
| 7. Prof. P.E. Ajmire        | Member                               |
| 8. Dr. A.V. Padghan         | Member                               |
| 9. Prof. P.P. Thakur        | Member                               |
| 10. Shri P. N. Bobdey       | Office Superintendent                |

Dr. Y. K. Meshram and Shri P. N. Bobdey could not attend the meeting and they were granted leave of absence.

Shri A. P. Jhunjhunwala, Vice- President, VSP Mandal, Khamgaon presided over the meeting.

Following business was transacted in the meeting:

**1. Reading and confirmation of the minutes of the previous meeting:**

Dr. D. N. Vyas read the minutes of the previous meeting (held on 21 March, 2016). Following discussion was made about the proceedings of this meeting:

- a. Partition wall to be created in the room identified for the proposed Digital Classroom. Principal to take the necessary action.
- b. Principal and OS should invite quotations for chairs to be purchased for Digital Classrooms.
- c. Prof. Ajmire and Dr. D. N. Vyas were asked to do the necessary procedure for acquiring the Academic Monitoring Software.
- d. Massive tree plantation is to be undertaken in June-July. Dr. Sonekar and Dr. G B. Kale would be asked to do this in consultation with Dr. S. S. Bobdey.
- e. Women's Empowerment Cell to organize a course on Computer Literacy for women. Prof. (Mrs.) P. A. Taori to do the needful.
- f. Prof. M. S. Gaikwad and Dr. H. A. Bhosale to be asked to see if Alumni Association and Parent Teachers' Association can be registered as one organization.
- g. Principal to check and sign the minutes of all the committees who did not get their minutes signed earlier.
- h. Dr. Vyas should check and report about the revival of the Tare Memorial Debate competition.

**The minutes were confirmed after this discussion.**

**2. Plan of Action for the session 2016-17:**

- a. Department of Economics and Department of Commerce to organize conferences. Principal to identify and assign the responsibility to individuals in the concerned subjects. Faculty of Science should also be asked to organize conferences/workshops.
- b. Web OPAC system to be created and new software for library to be purchased. Prof. P. P. Thakur to do the needful.

**3. Any other matter(s) with the permission of the Chair**

- a. Shri A. P. Jhunjhunwala suggested that the Departments of Botany, Chemistry and Zoology should start the testing and analysis of soil, oil and water respectively as a part of the MoU with MIDC Industries Association. The suggestion was welcomed by the members and it was decided to give this responsibility to Dr. Y.K. Meshram.
- b. Prof. P. P. Thakur suggested signing a MoU with S & K Associates, Nasik in the next session for providing soft-skill training to the students in our college. The suggestion was approved and Prof. Thakur was asked to do the needful.
- c. Prof. Ajmire suggested that the NRC in library may be utilized for typing and filling of online forms for the students as a part of Earn While You Learn Scheme. The suggestion was accepted and it was decided to ask Dr R R Gawhale to take the necessary action and work out the details.
- d. The eligible faculty members to be encouraged to become research supervisors. Principal should do the needful.
- e. It was decided to involve NCC and NSS volunteers in the cleaning of the campus.
- f. It was decided to send SMSs for attendance and also to obtain feedback from the students in August.
- g. It was decided to conduct a training programme for Lab Attendants and Assistants. Principal to do the needful.



**Dr. D. N. Vyas**  
(Coordinator, IQAC)

  
Principal  
G. S. Sel., Arts & Commerce  
College, Khemgaon - 444303.

**Dr. B. W. Sawarkar**  
(Principal)

**Action Taken Report:**

1. Massive tree plantation organized on 1<sup>st</sup> July, 2016.
2. Department of Economics & Department of Commerce have been instructed to move the proposal for organization of the National Conferences/ Seminar / Workshop.
3. Library committee convener was instructed to update or purchase new software for library (Web OPAC)



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