

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on Saturday, 17<sup>th</sup> December 2022**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on Saturday, 17<sup>th</sup> December, 2022 at 11:30 am in the VSP Mandal's Meeting Hall.

Following members were present for the meeting:

|                            |                                      |
|----------------------------|--------------------------------------|
| 1. Dr. S. S. Bobdey        | President, VSP Mandal, Khamgaon      |
| 2. Shri A. P. Jhunjhunwala | Vice-President, VSP Mandal, Khamgaon |
| 3. Dr. D. S. Talwankar     | Principal                            |
| 4. Dr. H. S. Chandak       | Coordinator, IQAC                    |
| 5. Dr. P. V. Ubale         | Member (Vice Principal)              |
| 6. Dr D. N. Vyas           | Member                               |
| 7. Mrs S. G. Waychal       | Member                               |
| 8. Dr P P Thakur           | Member                               |
| 9. Mr S G Gulbhele         | Member                               |
| 10. Ms. Anju S Paliwal     | Member (Student)                     |
| 11. Mr R M Chavan          | Invited member                       |
| 12. Mr S V Jadhao          | Invited member                       |

Dr. P. E. Ajmire, Dr S. T Warade, Dr M S Gaikwad, Dr S P Hargunani, Dr. P. N. Bobdey, Shri Umeshji Agrawal and Mr Devendra Bhattad could not attend the meeting. They were granted leave of absence. Dr. S. S. Bobdey presided over the meeting. Meeting commenced with the welcome of the new members, namely Dr D N Vyas, Dr S P Hargunani, Mr S G Gulbhele and Ms Anju Paliwal to the IQAC. Following business was transacted in the meeting:

**1. Confirmation of the minutes of the previous meeting held on 12<sup>th</sup> May 2022:**

Dr. H. S. Chandak read the minutes of the previous meeting held on 12<sup>th</sup> May 2022 and they were confirmed unanimously.

**2. To take a note on the action taken report of previous meeting held on 12<sup>th</sup> May 2022:**

The action taken report of the previous meeting 12<sup>th</sup> May 2022 was reviewed and discussed. Action taken regarding the Students' Satisfaction Survey (SSS), Feedback Collection, implementation of In-house Summer Research, organization of Alumni meet, etc were discussed.

For Academic and Administrative Audit, it was decided to constitute a committee comprising of Mr A P Jhunjhunwala, Dr P V Ubale, Dr V R Gavhale and Dr D N Vyas.

**3. To decide action plan for the submission of AQAR 2021-22**

Dr Chandak briefed the house that last date for submission of AQAR is 31<sup>st</sup> Dec. 2022. As per the practice, the work related to AQAR has been assigned to the respective criteria-in-charge as under:

Part A : Dr H S Chandak

Criterion I: Dr D N Vyas

Criterion II: Dr P E Ajmire and Dr S T Warade

Criterion III: Dr S P Hargunani

Criterion IV: Mr S G Gulbhele

Criterion V; Dr M S Gaikwad

Criterion VI: Dr P P Thakur

Criterion VII: Mrs S G Waychal

It has also been decided that the respective criteria-in-charge should submit their data requirement to Dr Ubale, Vice Principal and Dr Ubale will ensure that the faculty members and office staff will deliver the required data in time to the respective criterion-in-charge.

**4. To decide the action plan for the participation in NIRF rankings 2022-23:**

Dr Chandak informed the house that our college is participating in NIRF rankings since 2018. The work for the submission of data is in process.

**5. To approve the report of In-house Summer Research project 2021-22**

Dr Chandak presented the report of In-house Summer Research project 2021-22. He briefed that total 38 students under the mentorship of 8 different mentors completed in-house summer research projects. He also informed that one of the students Ms Anjali Kailash Bhonge extended her research work and submitted the proposal for WENyan scholarship (a project funded by BASF) by Pune Knowledge cluster. She will receive a fellowship of Rs 15000/ month for six months to undertake her master's project. He also briefed that willingness of mentors, application of students, report collection, certificate distribution to students and mentors has been done online.

Hon'ble Vice-President Shri A P Jhunjhunwala sponsored a fellowship in the fond memory of freedom fighter Late Purshottamji Motilalji Jhunjhunwala. A scholarship of Rs 500/- was sponsored by him for each of the 11 students from Commerce faculty. Hon'ble President Dr S S Bobdey also suggested to sponsor the remaining students with a institutional scholarship of Rs 500/ each.

**6. To conduct a workshop on Publishing papers in UGC CARE journals**

IQAC, in collaboration with the Research Advisory Committee will conduct a workshop on the said topic in the last week of December 2022. Principal Dr Talwankar suggested to add NIRF awareness in the workshop. It was decided to conduct a separate workshop for NIRF awareness which can be planned in February 2022 .

**7. Any other matter with the permission of the chair:**

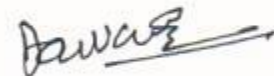
- a) Dr Ubale proposed to constitute a committee for the collection and analysis of feedback. Accordingly, it was decided to constitute a feedback committee comprising of Dr P V Ubale, Dr V R Gavhale, Dr R R Gavhale and Dr G B Kale.
- b) Dr Chandak requested the principal to brief about the ARIIA rankings. He briefed that we could not submit ARIIA data last year. Mr R M Chavan was asked to suggest necessary reforms for the effective functioning of Innovation Incubation Cell (IIC). After in-depth discussion, it was decided to reconstruct IIC and ensure its effective functioning.
- c) Dr Chandak also presented the plan of action for the session 2022-23 to be submitted in AQAR 21-22 and the house approved it unanimously with minor corrections.
- d) Dr Chandak briefed the house about proposal received from Dr Ragib Deshmukh for recommendation of two journals edited by him to be included in UGC CARE group II. After the discussion, it was decided to send the proposals to Research Advisory Committee for their opinion which will be placed before IQAC in the next meeting.
- e) The IQAC acknowledged and lauded the contribution of outgoing members- Mr S V Jadhao and Mr R M Chavan to the IQAC.

As no other matter came up, the meeting concluded with the vote of thanks by the Coordinator, Dr H S Chandak



(Dr H S Chandak)  
Coordinator, IQAC

**Co-ordinator IQAC**  
**G. S. Sci. Arts & Commerce**  
**College, Khamgaon-444303.**



(Dr D S Talwankar)

**Principal**  
**G. S. Sci. Arts & Commerce**  
**College, Khamgaon-444303**

Action Taken Report:

| S No | Decision taken   | Action Taken  |
|------|--|---|
| 1.   | Participation in NIRF rankings 2023  | NIRF data under college and overall category has been submitted within due the date.  |
| 2.   | To disburse the scholarship to the scholars completing In-house Summer Research project 2021-22. | Scholarship to scholars who completed In-house Summer Research projects has been disbursed on 16 <sup>th</sup> Feb 2023.                        |
| 3.   | Conduct of workshop on Publishing papers in UGC CARE journals                                    | A workshop on ethics in publishing with special focus on Publishing papers in UGC CARE journals has been conducted on 11 <sup>th</sup> Jan 2023 |
| 4.   | Reformation of Innovation Incubation Cell (IIC)  | Necessary reforms for the effective functioning of Innovation Incubation Cell (IIC) has been done.  |

*Chandak.*

(Dr H S Chandak)  
Coordinator, IQAC

**Co-ordinator IQAC**  
**G. S. Sci. Arts & Commerce**  
**College, Khamgaon-444303.**

*Talwankar*

(Dr D S Talwankar)  
Principal

**Principal**  
**G. S. Sci. Arts & Commerce**  
**College, Khamgaon-444303**