

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on Friday, 17th February 2022

A meeting of the Internal Quality Assurance Cell (IQAC) was held on Friday, 17th February 2022 at 4:00 pm in the IQAC office.

Following members were present for the meeting:

1. Dr. S. S. Bobdey	President, VSP Mandal, Khamgaon
2. Shri A. P. Jhunjhunwala	Vice-President, VSP Mandal, Khamgaon
3. Dr. D. S. Talwankar	Principal
4. Dr. H. S. Chandak	Coordinator, IQAC
5. Dr. P. V. Ubale	Member (Vice Principal)
6. Dr. S. T. Warade	Member
7. Dr M S Gaikwad	Member
8. Mrs S. G. Waychal	Member
9. Dr S P Hargumani	Member
10. Dr P N Bobdey	Member
11. Mr S G Gulbhele	Member

Dr. P. E. Ajmire, Dr D N Vyas, Dr P P Thakur, Shri Umeshji Agrawal, Mr Devendra Bhattad and Ms Anju Paliwal could not attend the meeting. They were granted leave of absence. Dr. S. S. Bobdey presided over the meeting. Following business was transacted in the meeting:

1. Confirmation of the minutes of the previous meeting held on 17th December 2022:

Dr. H. S. Chandak read the minutes of the previous meeting held on 17th December 2022 and they were confirmed unanimously.

2. To take a note on the action taken report of previous meeting held on 17th December 2022:

The action taken report of the previous meeting 17th December 2022 was reviewed and discussed. Action taken regarding the Feedback Collection, participation in NIRF, implementation of In-house Summer Research, organization of workshop on publishing papers in UGC CARE journals, etc were discussed.

3. To decide action plan for to maintain website of the college:

Dr Chandak briefed the house that data uploaded on many menu/ tab on our college website need periodic update. After in-depth discussion, it was decided that all criteria-in-charge need to scan thoroughly the contents of the website and pen down the list of changes. Principal Talwankar also informed that suggestions for update from all faculty members will also be invited. All the suggestions will be communicated to vendor through IT cell of the college.

It is also decided that all recent updates will be collected and communicated to vendor on weekly basis preferably on every Monday.

4. To decide about proposal received from Dr Ragib Deshmukh for recommendation of two journals edited by him to be included in UGC CARE group II:

As decided in the previous IQAC meeting the proposals from Dr Ragib Deshmukh were sent to Research Advisory Committee for their opinion. The resolution by RAC was placed before the house.

It was decided that Editor in chief to be communicated about transfer of rights regarding publication, editing, distribution and ownership to the college and if he agrees to do so then further screening will be done in this regard.

5. To Review AQAR 2021-22

Dr Chandak briefed about the AQAR 2021-22. It has been decided that all criterion in-charge should meet every day at 4 pm in IQAC office to review the complete AQAR and then it will be submitted online on the NAAC portal at the earliest.

6. Any other matter with the permission of the chair:

- a) Dr Talwankar informed house to assess our progress for each the metrics of SSR with the disclosed benchmarks by NAAC and to come with necessary suggestions for further improvement. It is to be discussed in the upcoming IQAC meeting.
- b) Shri Ashokji Jhunjhunwala informed to finalize the formats for Academic and Administrative Audit and distribute it to the concerns so that the process could be completed in the month of March 2023.
- c) Dr S T Warade briefed the house about reframing of Course Outcomes (Cos) and Program Outcomes (Pos). It has been decided to recommend CBCS committee to conduct one workshop on Outcome Based Education and then reframe outcomes of the courses for which affiliating university has not provided.
- d) Dr S T Warade also informed the house we need to reframe framework for continuous internal evaluation. It was decided that Continuous Internal Evaluation (CIE) committee will be assigned the task.
- e) Dr Gaikwad outlined the difficulty in getting the data of progression and placement. Dr Talwankar suggested that all the departments offering PG courses will be instructed to maintain the same data.
- f) Dr Hargunani briefed the difficulties about report submitted by activity in-charge. It has been decided that submitted reports will be accepted only if fulfills prescribed requirements.

Chandak

(Dr H S Chandak)

Coordinator, IQAC

Co-ordinator IQAC

G. S. Sci. Arts & Commerce

College, Khamgaon-444303.

Action Taken Report.

Talwankar

(Dr D S Talwankar)

Principal
Principal

G. S. Sci. Arts & Commerce

College, Khamgaon-444303

S No	Decision taken	Action Taken
1.	Action plan to maintain website of the college	Work related to periodic update of website is in process. Suggestions from faculty members are invited. Weekly update (every Monday) will start soon.
2.	Decision about proposal received from Dr Ragib Deshmukh for recommendation of two journals edited by him to be included in UGC CARE group II.	Decision of IQAC about transfer of rights regarding publication, editing, distribution and ownership to the college has been communicated to Dr Ragib Deshmukh.
3.	Review institution's progress so far in the light of benchmarks disclosed by NAAC.	All criterion in-charge are instructed to present institution's progress so far in the light of benchmarks disclosed by NAAC and the same has been scheduled in the IQAC meeting scheduled on 15 th March 2023.
4.	Conduct of Academic and Administrative Audit	Work related to AAA is in process and will be completed in the month of March 2023.
5.	Conduct of workshop on Outcome Based Education and reframing of COs and POs	It will be conducted in blended mode before 31 st March 2023.
6.	Reframe CIE framework	The task is assigned to CIE committee. The committee will submit the framework before 31 st March 2023.

Chandak

(Dr H S Chandak)

Coordinator, IQAC

Co-ordinator IQAC

G. S. Sci. Arts & Commerce

College, Khamgaon-444303.

Talwankar

(Dr D S Talwankar)

Principal
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