

G. S. Science, Arts & Commerce College, Khamgaon – 444 303

**Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on
Wednesday, 6th November, 2023**

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **Monday, 6th November, 2023 at 11:30 am** in the **IQAC office**.

Following members were present for the meeting:

1. Dr. S. S. Bobdey	President, VSP Mandal, Khamgaon
2. Shri A. P. Jhunjhunwala	Vice-President, VSP Mandal, Khamgaon
3. Dr. D. S. Talwankar	Principal
4. Dr. H. S. Chandak	Coordinator, IQAC
5. Dr P V Ubale	Member
6. Dr. D. N. Vyas	Member
7. Dr. P. E. Ajmire	Member
8. Dr S. P. Hargunani	Member
9. Dr P N Bobdey	Member
10. Mr S G Gulbhele	Member
11. Dr M S Gaikwad	Member

Dr. S T Warade, Dr P P Thakur, Mrs S G Waychal, Ms Anju Paliwal, Mr Umesh Agrawal and Mr Devendra Bhattad could not attend the meeting. They were granted leave of absence. Dr. S. S. Bobdey presided over the meeting. Following business was transacted in the meeting:

- 1. Confirmation of the minutes of the previous meeting held on 26th July 2023:**
Dr. H. S. Chandak read the minutes of the previous meeting held on 26th July 2023 and they were confirmed unanimously.
- 2. To take a note on the action taken report of previous meeting held on 26th July 2023:**
The action taken report of the previous meeting 26th July 2023 was reviewed and discussed. Action taken regarding to conduct of Students Satisfaction Survey, Feedback, Implementation of Moodle as LMS etc were discussed.
- 3. To review AQAR 22-23:**
Dr Chandak informed the house that AQAR 22-23 is ready for submission except the figure of expenditure to be incorporated after audit from auditor. It will be submitted at the earliest.
- 4. To prepare the plan of action for preparation of SSR for the fourth cycle of NAAC accreditation**
Hon'ble Chairman directed all criteria in-charge to collect data and prepare SSR at the earliest. It has been decided that each criterion in-charge should submit the names of additional members to the Principal so that work of SSR submission can be completed within time. It has been also decided to invite all the additional members in the upcoming IQAC meeting.
- 5. Any other matter with the permission of the chair:**
 - i) Dr Chandak informed the house that responsibility should be assign to participate in NIRF rankings-2024. Dr Chandak and Mr D Y Gotiwale were assigned the responsibility to take care of data submission for the same.

- ii) Dr Ubale informed that Feedback collection drive to be conducted during 12 to 25 December 2023. The job was assigned to the Feedback analysis committee.
- iii) Dr Gaikwad suggested to organize Alumni meet in the last week of December. It was decided that Alumni Committee should take necessary action in this regard.
- As no other matter came up, the meeting concluded with the vote of thanks by the Coordinator, Dr H S Chandak.

Bhandak

(Dr H S Chandak)
Coordinator, IQAC

*Co-ordinator IQAC
G. S. Sci. Arts & Commerce
College, Khamgaon-444303.*

Talwankar

(Dr D S Talwankar)
Principal

*Principal
G. S. Sci. Arts & Commerce
College, Khamgaon-444303.*

Action Taken Report:

S No	Decision taken	Action Taken
1.	Submission of AQAR 22-23	AQAR 22-23 will be submitted soon.
2.	Formation of criterion -wise sub committees for the preparation of SSR for the fourth cycle of NAAC accreditation.	Additional members were invited for the IQAC meeting to be held on 03 Jan 2024 and sub committees will be formed accordingly.
3.	Participation in NIRF ranking 2024.	Data submission for participation in NIRF rankings 2024 under college and overall category is in process.
4.	Conduct of Feedback collection drive	Feedback collection drive was conducted and about 800 feedback collected.
5.	Organization of Alumni Meet	Alumni Meet was organized on 24 Dec 2023. About 200 Alumni participated in the meet.

Bhandak

(Dr H S Chandak)
Coordinator, IQAC

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Talwankar

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Principal

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