

G. S. Science, Arts & Commerce College, Khamgaon – 444 303

Minutes of the Meeting of the Internal Quality Assurance Cell (IQAC) held on Monday, 8th July, 2024

A meeting of the Internal Quality Assurance Cell (IQAC) was held on **Monday, 8th July, 2024 at 4:00 pm in the IQAC office.**

Following members were present for the meeting:

1. Dr S.S. Bobdey	President, VSP Mandal, Khamgaon
2. Shri A P Jhunjhunwala	Vice President, VSP Mandal, Khamgaon
3. Dr. D. S. Talwankar	Principal
4. Dr. H. S. Chandak	Coordinator, IQAC
5. Dr P V Ubale	Member
6. Dr. D. N. Vyas	Member
7. Dr. P. E. Ajmire	Member
8. Dr. S T Warade	Member
9. Dr S. P. Hargunani	Member
10. Dr P N Bobdey	Member
11. Mr S G Gulbhele	Member
12. Dr P P Thakur	Member

Dr M S Gaikwad, Mrs S G Waychal, Mr Umesh Agrawal, Mr Devendra Bhattad and Ms Anju Paliwal could not attend the meeting. They were granted leave of absence.

Dr S.S. Bobdey presided over the meeting. Following business was transacted in the meeting:

1. Confirmation of the minutes of the previous meeting held on 28th June 2024:

Dr. H. S. Chandak read the minutes of the previous meeting held on 28th June 2024 and they were confirmed unanimously.

2. To take a note on the action taken report of previous meeting held on 28th June 2024:

The action taken report of the previous meeting 28th June 2024 was reviewed and discussed. Action taken regarding plan for Peer Team Visit preparation and request for reconsideration of certain metrics in DVV were discussed.

3. To decides the dates to be uploaded on NAAC portal for Peer Team visit of NAAC

After thoughtful discussion, it was decided to provide following three slots for PTV:

- i. 20-21 August 2024
- ii. 4-5 September 2024 and
- iii. 20-21 September 2024

It was also decided to conduct document verification (as per prescribed format) at the department and office **22nd July 2024 onwards** and conduct mock NAAC visit in **the first week of August 2024**.

4. To review Feedback analysis and action taken report for the session 2023-24

Feedback analysis report was presented by Dr Ubale. The house showed satisfaction for the stakeholders' participation in the Feedback process. The report was approved subject to slight modifications. It was decided to put forward the corrected Feedback analysis report in the upcoming CDC/ GB meeting.

5. To review Students' Satisfaction Survey analysis report and action taken report for the session 2023-24

Students' Satisfaction Survey analysis report and follow up action to be taken was presented by Dr Ajmire. The report was approved unanimously and it was decided to put forward the Students' Satisfaction Survey analysis report in the upcoming CDC/ GB meeting.

6. To Approve the academic calendar for the session 2024-25

Considering the academic calendar of the university, academic calendar of the college has been prepared by IQAC. It was approved by the house unanimously.

7. Any other matter with the permission of the chair:

- i) As a compliance to students 'suggestions to procure more books on competitive exams, Dr Thakur informed that sufficient books will be procured by the college and through Career Katta Scheme. It was also decided to invite school kids in the region to visit library of the college.
- ii) Dr S. S. Bobdey invited the attention of all members on the metrics in which we could not perform up to the mark. He instructed all criteria in-charge to take care of necessary actions required for the respective metrics.

As no other matter came up, the meeting concluded with the vote of thanks by the Coordinator, Dr H S Chandak.



(Dr H S Chandak)
Coordinator, IQAC

Co-ordinator IQAC
G. S. Sci. Arts & Commerce
College, Khamgaon-444303.



(Dr D S Talwankar)
Principal

PRINCIPAL
G.S. Science Arts & Commerce
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Action Taken Report:

S No	Decision taken	Action Taken
1	Decision of PTV for NAAC 4 th cycle	PTV slots submitted and PTV is scheduled on 20-21 August 2024
2	Preparation for Peer Team visit of NAAC	<ul style="list-style-type: none">• Document verification committee visited departments and cell• Mock NAAC PTV conducted on 9 August 2024
3	Feedback analysis report	Feedback analysis report approved and hosted on website
4	Students' Satisfaction Survey report	Students' Satisfaction Survey report approved and hosted on website
5	To approve academic calendar	Academic calendar 2024-25 has been approved and hosted on website

Chandak

(Dr H S Chandak)
Coordinator, IQAC

Co-ordinator IQAC
G. S. Sci. Arts & Commerce
College, Khamgaon-444303.

Talwankar

(Dr D S Talwankar)
Principal

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